

## **St. Paul's Church Annual Meeting Minutes – January 31, 2016**

Following the 10:30 service, St. Paul's 2014 Annual Meeting was called to order by Rector Bishop William Gregg at 12:30pm. Rev. Gregg opened the meeting with a prayer and welcomed all present at the meeting. There were approximately 60 people in attendance.

Valarie Brown Coon was appointed Clerk for the Annual Meeting. Paul Finnegan moved to approve the 2015 Annual Minutes as submitted. Russ Archibald second, there was no opposition and the minutes were approved as read by all present.

Rector's Report. Bishop Gregg began his report by saying he had many Thank You's to make to those who helped keep our parish running smoothly, regardless of size. We have roughly 115-120 members and average attendance runs between 60-80 during the summer, which is a difference of about 10 participants more than last year. We have a few new faces and families which we welcome and I especially want to thank all those individuals who chipped in this year. **Our Vestry** did an outstanding job led by our **Senior and Junior Wardens** Isobella Kreizel and Bud Lawrence respectively who were exemplary in their jobs and served as exceptional counselors to me as the new Rector. I also want to thank our faithful **Treasurer** Elaine Sells and **Vestry Clerk** Valarie Coon. I want to thank our **Altar Guild** led by Shirley Adlerbert and Christine Eyre with the help of Sunni Putman and Mary Beth Lawrence, as well as all the servers who do their job faithfully and with good humor. **Our Choir!** I want to thank Xavier and Romiro for the great job they do, from their solos to the Men's Quartet and for all the members of the choir. **Our Staff.** I want to introduce Miguel Rangel, who has a law degree, as our new Parish Administrator, (Pepe) Hipolito Bustamante as our Sexton in charge of Buildings & Grounds and Nancy Cestillo Ontiveres responsible for housekeeping. Michael's hours are Monday-Friday 10-5. I want to thank our **Branding Chair** Nancy Gardner for creating St. Paul's new Communications Program. Be sure to check out our new sign in front and the format for our Church Bulletin. If you would like to add something to the bulletin on Sunday, please speak with Miguel. I want to thank Doug Craig for heading up our **Stewardship Campaign** with help from Jeff. Also TY to our **Liturgical Committee** for all their help. To Sybille for leading our Saturday morning Bible Study and who hasn't been feeling well. Keep her in your prayers. To Ernie who has been stepping back a bit but who is still with us. To Jeff for his support on many projects. We want to thank Canon John White for his lecture series in the Fall although attendance was poor. We have decided 3 days is too many and will only do a one day lecture on the weekend in 2016. I want to thank our **Hospitality Committee** comprised of Sunni Putnam, Mary Beth Lawrence and Barbara Espinosa for our wonderful Thanksgiving Day Lunch! They have pledged to make our Church Socials more intentional this year. We want to thank our **Community** for our extended Outreach through Pro Musica, The Garden Club who moved their meeting here, The Jewish Interfaith Roundtable, our AA Groups and many others for their community involvement. Finally I want to thank Bud Lawrence for his

work on our new **Columbarium**. The installation is 50 % complete. We have 50 niches for sale and have sold about a dozen to date; one being gifted.

Looking forward.....Canon John White will be returning again next year for a one day workshop on Saturday in November. Three days was too many this year and attendance was poor, so we hope the new format will be better received.

**By-Laws.** These will need to be updated this year. Our AR papers are now in place and we should be recognized as a Religious Association in 2016. Thank you Raquel Martin & Hortencia Dominguez for serving as our legal face to the Mexican Government.

As you know we had to resolve some **Staff Termination** issues this year involving Ernesto Martines and Rosa Hernandez Andrade. The Mexican Labor Laws require employers to pay liquidation and severance benefits based on your number of years in service. He was terminated because he would not renew his contract with cause and, with mediation, was paid \$58,285 pesos. He considered filing suit against St. Paul's for \$200,000 in Civil Court, but was advised his settlement was generous and he had been well paid for his position in the past. The church also helped the family financially on numerous occasions and it is important to be truthful in these matters. Pepe, our new Sexton, will work 18 hours a week Thursday, Friday, Saturday & Sunday. Daily pay is \$200 pesos.

Sunday School Prayer Request. Claudia Stuart is seeking bi-lingual volunteers to with Sunday School at 10am.

Treasurer and Chair of the Budget Committee, Elaine Sells, reported on the financial state of the church. She first noted that this was her last year as Treasurer but that Mary Beth Lawrence has agreed to take on the new post. Elaine will shadow Mary Beth for the first six months to ensure a smooth transition. She stated the Stewardship Drive was pretty much over but that it was never too late to pledge.

She then took us through the Treasurers Report noting that we took \$8,600 less from our Endowment Reserve Fund than was budgeted. She then reviewed the \$33,450 in Designated Donations which includes a \$25,000 donation that Jean Shaw gave as a Scholarship Fund for which will be managed by Ameriprise. It also includes money given to the Rector for use at his discretion to purchase "seasonal sets", vestments for Advent and Lent and alter hangings. In looking at our Expenses, we were under budget in Staff by \$7,352, Buildings by \$918 and Attorney/Accountant Fees by \$2,779. If we look at our Mission and the Work We Do, we were under budget in our Internal Programs by \$3,031 and a bit over budget in Outreach which includes CISP, FTH, Rural Ed & Rector Discretionary funds by \$2,290. Now if we look at our Bottom Line, of the Total Income we Budgeted \$170,715 we actually received \$201,056. In the Expense category we budgeted \$182,897 and our actual costs were \$168,957, a \$13,940 savings. So clap your hands Net Revenues for 2015 were \$32,099. And that not all the good news. In addition parishioners responded to needs outside those budgeted. Here's what else we did:

We supported the Michoacan Mission with Classroom Tables & Chairs, We contributed to the Daniel Fund, We supported Front Yard Landscaping, Front Office Furniture and we contributed to Altar Flowers.

Looking Ahead to 2016. We may not enter into any completely new ministries, but expand on what we've been doing. We'll see more education and leadership training. Staff salaries were held flat in 2014 so we'll give salary increases this year. More advertising. Upgrades to our website platform to enable more functionality.

How will we proclaim the good news to our community? Through our ministries of:

- Rector's Discretionary Fund
- FTH< CISP< Rural Edu
- Diocesan Assessment
- Medical Equipment Closet, Care Committee, Prayer Shawl Ministry, Mattress Project
- Others as they arise

We have budgeted \$40,880 for these programs which reflects an expected \$3,000 reduction in our Diocesan support

St. Paul's further support these programs through our physical resources: Through our Rector, Lay Employees, Our Facilities, Grounds & Administration and through Internal Programs like the Altar & Flower Guilds, Music, Stewardship and Publicity. Last years budget here was \$144,933 but actual only \$128,328, so we have budgeted \$135,705 including salary increases for 2016. Now let look at the public's look to Gods Call. Through financial gifts of pledges, donations, loose plate, event donations, our Reserve Transfer of \$71,893 and other sources we raise \$172,633. Finally it's all about the Story We Tell. Stewardship is the joy of making things possible with God through commitment, gratitude and participation.

**Outgoing Treasurer and Vestry Member.** We want to thank Elaine Sells and Craig Tylosky for their work on the Vestry this year. **Nominees for 2016 Vestry** to fill a one year term vacated by Elaine are: Lourdes Medal, for Two Three Year Terms each are: Lynn Ramsey and Lee Daneker, and for a One Year Term as Junior Warden: Bud Lawrence. Motion was made by Craig Tylosky and 2<sup>nd</sup> by Paul Finnegan to elect the nominees. The vote was unanimously approved. The Senior Warden chosen by the Rector is Isobella Kreizel.

Motion to adjourn the Annual Meeting was made by Doug Craig, seconded by John Herron and approved by all at 1:45pm.

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Valarie Brown Coon, Vestry Clerk  
12/28/16